



QUALITY ENHANCEMENT CELL
UNIVERSITY OF ENGINEERING AND TECHNOLOGY, LAHORE – PAKISTAN

Professional Development Workshop

December 29, 2014 to January 03, 2015.

Programme

Day-1 (Monday: 29-12- 2014)

Time	Activity	Resource Person
8:15 – 8:30	Registration/Recitation from Holy Quran	-
8:30 – 9:00	Introduction	Prof. Dr. Ghulam Abbas Anjum
9:00 – 10:30	Research & How to Prepare a Research Proposal	Prof. Dr. A. R. Saleemi
10:30 – 11:00	Tea	
11:00 – 12:30	Scientific Writing	Prof. Dr. Asif Ali Qaiser
	Communication Skills	Ms. Sadia Gondal
12:30 – 13:30	Prayer + Lunch	
13:30 – 15:00	How to apply for Research Funding	Dr. Usman Saeed

Day-2 (Tuesday: 30-12- 2014)

Time	Activity	Resource Person
8:15 – 8:30	Recitation & Review of Day- 1	-
8:30 – 10:30	Importance of Professional Development	Brig. Syed Waqar Hussain Bukhari
10:00 – 10:30	Tea	
10:30 – 12:30	Lesson Planning , Preparation & Delivery	Prof. Dr. Hameed Ullah Mughal
12:30 – 13:30	Prayer + Lunch	
13:30 – 15:00	Microteaching-1	Mr. Asif Ali Akhter Mr. Farhan Ahmad

Day-3 (Wednesday: 31-12- 2014)

Time	Activity	Resource Person
8:15 – 8:30	Recitation & Review of Day-2	-
8:30 – 10:30	Assessment and Evaluation	Mrs. Qasim Zaidi
10:30 – 11:00	Tea	
11:00 – 12:30	Teaching as a Profession	Prof. Dr. Noor M. Sheikh
12:30 – 13:30	Prayer + Lunch	
13:30 – 15:00	Communication Skills	Ms. Sadia Gondal



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Day-4 (Thursday: 01-01- 2015)

Time	Activity	Resource Person
8:15 – 8:30	Recitation & Review of Day -3	--
8:30 – 11:30	Motivational Aspects of Academics	Prof. Dr. Ali Sajid
11:30 – 12:30	UET Administrative & Academic Bodies	Mr. Muhammad Asif Registrar UET Lahore
12:30 – 13:30	Prayer + Lunch	
13:30 – 15:00	Microteaching – II	Mr. Asif Akhtar Mr. Farhan Ahmad

Day-5 (Friday: 02-01- 2015)

Time	Activity	Resource Person
8:15 – 8:30	Recitation & Review of Day - 4	--
8:30 – 9:30	Microteaching – III	Mr. Asif Akhtar Mr. Farhan Ahmad
9:30 – 12:15	Leadership – Paradigm Shift	Mr. Pervez Iqbal Mughal

Day-6 (Saturday: 03-01- 2015)

Time	Activity	Resource Person
8:15 – 9:00	Recitation & Review of Day -5	--
9:00 – 11:00	Ensuring Quality in Engineering Education	Prof. Dr. G.M Mamoor
11:00 – 11:30	Tea	
11:30 – 12:30	Impact of QEC on the HEI'S	Prof. Dr. Amir Ijaz
12:30 – 13:00	Prayer	
13:00 – 13:30	Address	Prof. Dr. Fazal Ahmad Khalid, Vice Chancellor, UET Lahore
13:30 – 13:40	Certificates Distribution	
13:40 – 13:45	Vote of Thanks	Prof.Dr.Ghulam Abbas Anjum
Lunch		